



www.sliet.ac.in

संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन सम विश्वविद्यालय)
लौंगोवाल, जिला-संगरूर, पंजाब - 148106
Sant Longowal Institute of Engineering & Technology
(Deemed to be-University under Ministry of Human Resource Development, Government of India)
Longowal, Distt. Sangrur, Punjab-148106

संदर्भ सं/ Ref.No. SLIET/Admn/9503-09 **OFFICE ORDER**

दिनांक / Date: 10/8/20

The competent authority has constituted a Health Centre Management Committee, consisting of the following members:-

01	Chairperson, SLIET Health Centre (HC)	Chairperson (Ex-officio)
02	Registrar, SLIET	Member (Ex-officio)
03	Chief Warden(s) (Boys Hostel)	Member(s) (Ex-officio)
04	Chief Warden (Girls Hostel)	Member (Ex-officio)
05	Deputy Registrar (Accounts & Audit)	Member (Ex-officio)
06	Deputy Registrar (Store & Purchase)	Member (Ex-officio)
07	Dr. Jasdeep Kaur, M.O (On contract)	Member
08	Sh. Sinder Pal Singh, Pharmacist	Member
09	Sh. Mandeep Singh, Store Keeper	Member
10	Sh. Davinder Singh, MTS	Member
11	Dr. Rupesh Singh, Medical Officer	Member-Secretary

Mr. Parveen Kumar, JSS, presently deployed with Dean (FSW) will assist in office work of Health Centre in addition to his normal duties.

Terms of Reference:

- To prepare SOP for all the activities of the Health Centre like Procurement of Medicines, Check up of patients, Referring of patients to outside hospitals, Processing of medical bills etc.
- To recommend for Empanelment of Hospitals/Clinics/Labs etc.
- To regulate the use of Institute Ambulances by the faculty/staff/ students.
- To regulate the working hours of the Health Centre.
- To plan and recommend for the up-gradation of facilities in the HC.
- To recommend for simplification of process for reimbursement of Medical Claims.
- Development plan and smooth working of Health Centre.
- Any other activity deemed fit by the Committee.

(Authority: Approval of Director, SLIET dated 27/07/2020).


(Ravinder Kumar) 10/8/2020
Registrar

Copy to:

1. Director, SLIET for information please.
2. Dean (FSW)
3. All above committee members
4. Deputy Registrar (Admn.)
5. F.I. (ACSS)
6. Mr. Praveen Kumar, JSS
7. File Copy

"Proud to be Part of Team SLIET"